
Report to: Place Panel

Date: 24 October 2018

Subject: **Governance arrangements**

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1. Purpose of this report

1.1 To note the governance arrangements for the new Place Panel.

2. Information

2.1 At its annual meeting on 28 June 2018, the Combined Authority resolved to appoint the Place Panel as a new **advisory committee** on the **terms of reference** attached as **Appendix 1** to this report. The functions of the Place Panel include:

- functions previously carried out by the Land and Assets Panel, extended to reflect the ambition to secure a high quality spatial offer extending to sport and culture, and address the spatial aspects of deprivation, and
- functions which previously sat with the informally constituted Planning Portfolios Board, including evidencing compliance with the statutory duty to co-operate in relation to planning of sustainable development.

2.2 The Combined Authority resolved that the voting **membership** of the Land and Assets Panel and the Planning Portfolios Board be integrated for the Place Panel, although the LEP Chair who was previously a member of the Land and Assets Panel has since stepped down and will not be a member of the Place Panel. The Place Panel currently therefore has the following voting members:

- 2 Combined Authority members,
- 2 private sector representatives,
- 11 relevant portfolio holders (one from each of the Leeds City Region councils previously represented on the Planning Portfolios Board).

- 2.3 2 non-voting advisory representatives (previously appointed to the Land and Assets Panel) serve as non-voting representatives.
- 2.4 The **quorum** for the Place Panel is 4 voting members, to include 1 member of the Combined Authority or other local authority member.
- 2.5 The Combined Authority at its annual meeting also appointed Councillor Tim Swift as Chair of the committee.
- 2.6 The Panel will meet quarterly. Future meeting dates for the Place Panel are:
- 31 January 2019
 - 11 April 2019

3. Financial Implications

- 3.1 There are no financial implications directly arising from this report.

4. Legal Implications

- 4.1 There are no legal implications directly arising from this report.

5. Staffing Implications

- 5.1 There are no staffing implications directly arising from this report.

6. External Consultees

- 6.1 No external consultations have been undertaken.

7. Recommendations

- 7.1 That the governance arrangements for the Place Panel be noted.

8. Background Documents

None.

9. Appendices

Appendix 1 – Terms of Reference for the Place Panel.